



PREVENTION INTEGRATION SPECIALIST

Core Competencies for Saint Louis Effort for AIDS: We invest in hiring and retaining people with core competencies that support a culture of excellence and continuous improvement. Applying a strengths-based leadership model, we have identified a number of characteristics that relate to personal and professional success. While each position requires unique skills, attributes and attitudes, it is our goal to seek out individuals with the following personal and interpersonal skills that enrich and align with our underlying values.

- Consistently create a positive and/or constructive tone in verbal and written communications; facilitate the flow of information in a timely and respectful manner
- Are skilled at relating to others; are approachable and able to put others at ease
- Genuinely care about people; demonstrates empathy
- Are respectful of differences and able to manage diverse relationships
- Are focused on our clients and stakeholders
- Act with honor and character; adhere to EFA's core values; build integrity and trust in themselves and others
- Are open, receptive and learn from mistakes
- Demonstrate professional composure and can handle stress effectively
- Are flexible; are personally committed to and actively work to continuously improve themselves, in part by knowing their personal strengths, weaknesses, opportunities and limits
- Are able to maintain a conscious balance between work and personal life; can attend to both.

Skill-Based Competencies (using skills and knowledge to achieve results)

- Learns quickly when facing new problems; a continuous and versatile learner; experiments and will try anything to find solutions; effectively analyzes successes and failures for clues to improvement (Learning on the Fly)
- Can effectively cope with change; can shift gears comfortably; moves back and forth between projects fluidly (Dealing with Ambiguity)
- Spends his/her time and the time of others on what's important; can quickly sense what will help or hinder accomplishing goals; concentrates his/her efforts on the more important priorities; gets more done in less time than others (Priority Setting & Time Management)
- Can be counted on when times are tough; accepts personal responsibility for job performance and program deliverables (Standing Alone)
- Is action oriented and full of energy for the things he/she sees challenging; not fearful of acting with minimal planning; seizes opportunities (Action Oriented)



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- Builds appropriate rapport with clients; uses diplomacy and tact; can defuse high-tension situations comfortably (Interpersonal Savvy)

Functional/Technical Competencies

- Has good computer skills with knowledge of Microsoft Office Suite
- Is effective in a variety of presentation settings: one-on-one and small and large groups; commands attention and can manage group process during presentations; can change tactics midstream when something isn't working
- Is able to write clearly and succinctly in a variety of communication settings and styles; has ability to express ideas clearly orally as well
- Ability to learn the necessary information regarding HIV, prioritized DEBI/EBI interventions in the regional plan, local planning bodies and community resources available

Position Requirements/Preferences

- High School Diploma or GED required; Bachelors or Masters Degree in Public Health, Social Work or related field preferred, or a minimum of two years experience in HIV prevention
- Certifications in HIV rapid testing and Phlebotomy helpful
- Some night and weekend hours required
- Perform other duties as assigned or required

Supervision: This position reports to the Manager of Prevention Services

Interested applicants should submit their cover letter and resume to Apryl Elston, Manager of Prevention Services at aelston@stlefa.org or by faxing to her attention at 314-645-6582.